Attendees
Mary Tambor – Co-president
Becky Robichaud – Co-president
Shaina Brito - Events
Tali Ditman – Communications
Joanne Jensen - Secretary
Anne Kilroy - Membership
Casey Atkins - Membership
Carol Yelle – CCHS Liaison
Jane Tausig – community member
Laurie McCarron – community member
Seawn McCarron – community member

Action Items
- Joanne will send approved January minutes to town clerk for posting
- Board members will notify Mary and Becky if they want to present at May School Committee presentation
- Becky will post POPS event on website and Facebook
- Mary will confirm with Jessica whether it’s necessary for school nurses to receive copies of First Responder information sheets
- Board members will state intentions for next year at May meeting

1. Meeting opened at 7:03pm

2. January minutes approved. Joanne will send to town clerk for posting

3. Correspondence to share
   - Becky and Mary received requests from people asking to be added to the distribution list

4. No public comments.
5. New items for discussion
   ● School Committee Updates
     o CCHS budget is now in line with that set by FinCom board
     o Committee researched costs of leasing two new buses rather than buying for late start time initiative
   ● DESE program review of Concord and CC Regional Special Education
     o Reports shared
     o CPS in 100% full compliance
     o CCHS has 4 areas to work on to be in full compliance
     o Reports can be found on school committee website
   ● Federation for Children with Special Needs (FCSN) conference spot offered to an Alcott staff member this year
   ● SEPAC presentation to School Committee will be held May 30. Let Becky and Mary know if you want to present.
   ● Anne drafted a SEPAC letter of support for Concord Recreation adaptive programming

6. Chair reports/updates
   ● Communications:
     o Appreciation awards
       ● Tali and Joanne met to discuss SEPAC Appreciation awards. Award will honor teacher or staff member who made an impact on a child. Families can submit a nomination form, found on website from March 15 – April 15. Awards will be presented at May 30 School Committee meeting.
   ● Events:
     o Basic Rights
       ● Presenter cancelled at last minute. New presenter did well. Over 30 people attended including some from other towns
       ● Brief discussion on how to attract more families
     o March Reading presentation by Nadine Gaab
       ● March 23, 10-11:30am
       ● Topic - How children (neurotypical vs. learning disabled) learn to read.
     o Mediation presentation by Myrto Flessas, mediator with Bureau of Special Education Appeals
       ● May 18, 7-8:30pm, CCHS Learning Commons
       ● Parent mingle after presentation
     o Out-of-District meetup scheduled for March 16th at Trails End Cafe
- Contacted by producers of Swim Team movie
  - Considering holding a screening as a possible fundraiser for preschool

- **Co-Presidents:**
  - Recruiting next year’s leadership (2017-2018)
    - There’s been no outside interest in the President position
    - Becky and Mary will discuss alternate arrangements if no one volunteers
    - Board members will state intentions for next year at May meeting and voting will take place in June.
  - Accept the Challenge
    - Second and third graders will participate
    - Presentations will be held in school auditoriums
    - Dates are March 31 - Alcott, April 27 – Willard and April 28 - Thoreau
  - First Responder Student Information Sheet
    - Collaborative among police, parents and school district
    - Parents can voluntarily complete form which police will hold on file
    - Journal article drafted and sent to Diana and chief of police Joseph O’Connor
    - Information sheet offered for Concord children ages 3-22yr
    - Suggestion made to provide a copy of information sheet to school nurses. Mary will confirm with Jessica whether it’s necessary
  - Principal searches
    - Jessica is representing the SEPAC for Willard and CMS principal searches
  - CCHS bell schedule
    - Bell schedule change at CCHS. Gym is now reduced to two periods/week. Change allows students on IEPs to take a study skills class without having to give up an elective.
  - League of Women Voters
    - Requested a presentation on Special Ed and SEPAC for their First Friday event series
  - Life, Animated
    - CCHS principal Michael Mastrullo, interested in inviting Ron Suskind, author of *Life, Animated A Story of Sidekicks, Heroes and Autism* to present to students and parents. Visit would include a screening of the adapted movie. Michael would like SEPAC involvement in event.

- **Technology:**
  - No updates
• **Publicity:**
  o Donna will submit an article to Concord Journal about SEPAC and First Responder Information sheet.

• **Membership:**
  o Liaison updates
    - Carol attends school advisory meetings at CCHS
    - CCHS will hold June academy last two weeks of schools. Carol is looking to have a SEPAC person involved
    - Special Ed coffee for incoming freshman was held with about 10 parents in attendance.
  o Concord Integrated Preschool (CIPS) playground
    - Partnering with Rotary Club for annual POPS fundraiser event, April 7
    - In kind donation and proceeds from event will go to CIPS playground
    - Playground website online
    - Concord Rec department overseeing bid and construction process of playground
    - Becky will post POPS event on website and Facebook

7. **Action Items**
   - Board voted unanimously to accept revised bylaws.
   - Brief discuss on board chair terms.

8. **Meeting adjourned at 8:55pm**