1. Open Meeting at 7 p.m.
2. Review of new meeting format (Shaina) 2min-
   a. Secretary will give recap of comments
   b. Public comments interspersed throughout the meeting
3. Approval of minutes from 6/6/19 and 9/26/19 Board Meetings, 5min
   a. Minutes approved for both meetings.
4. Voting if applicable- no voting necessary
5. Parking lot items from 9/26/19, 10min
   a. How to better communicate with teachers and staff, continue conversations from workshops and share resources
      i. The district might consider enlisting a teacher/staff liaison for SEPAC for each school.
      ii. The liaison could be a teacher, a principal or a team chair.
      iii. This liaison regularly distributes a short letter/memo for the teachers/staff containing info relevant to SEPAC district goals. This memo would allow the SEPAC to become a resource to the teachers.
      iv. The liaison is invited to SEPAC events, not board meetings.
      v. The SEPAC co-presidents will discuss the formation of a subcommittee to create this opportunity and propose the idea to Dr. Grube.
      vi. The School Committee would be interested in the information provided by the liaison, too.
   b. Feedback on inclusion forum
      i. The SEPAC Co-Presidents spoke with Dr. Grube. There will be a parent forum in January to share with parents what the principals thought of the feedback and what the administration did with the information. The parents want to know that what they shared was interpreted correctly. Parents need to know that their experiences were validated. There is fear among parents, due to the lack of feedback/response after the forum.
      ii. How can the administration demonstrate that the feedback from parents was heard? How will the district measure the effectiveness of steps taken to promote inclusion in the district plan? The SEPAC co-presidents will ask Dr. Grube how they intend to measure the success
of the forum and goals about inclusion. The School Committee would like to know how to measure the success of the parent forum, too.

1. One metric can be BSEA statistics.
2. The success is measured by a feeling of trust among the teachers and parents, which is difficult to measure.
3. SEPAC could create a survey for parents to fill out post-IEP meetings.

6. Public comments 5min
   a. Board Member, attendee Introductions

7. Recap (Sarah) 2min

8. Committee Reports: 15min
   a. Report from Board Members that attended School Committee Meetings
      i. Carol and Becky attended the School Committee Meetings.
      ii. Carol sends links of the videos with times included. Do people want that link? Yes, it is useful.
      iii. Mike Mastrullo gave a report about the improvement plan.
         1. Some Goals at CCHS are:
            a. 9th grade transition supports. Noted to be missing from this goal was a Special Ed students benchmark in addition to general education students benchmark.
      2. There is a Shadow Day at CCHS. SEPAC asserts that it must include all types of students: special ed, arts, AP, etc.
      3. Diversity was mentioned in reference to LGBTQ, Metco, culture, race, **but not neuro-diversity and disability**.
      4. The unified sports, special olympics ideas presented by Dr. Hunter were missing in Mr. Mastrullo's presentation.
   iv. Budget was discussed.
      1. SEPAC parents don’t want to hear their students’ needs described in terms of numbers.
      2. Parents want to hear about the person first.
      3. Some students require specific help, and it is scary for parents to hear that described from a fiscal standpoint.
      4. Where does the positive fiscal return go when students return back in the school district? This positive fiscal return should go towards special education.
      5. How can the SEPAC serve as an advisory role for the School Committee?
      6. When SEPAC members attend the School Committee meetings, at what point can they make public comments? Cynthia Rainey, school committee rep, offered that School Committee leaders need to ask for comments more often.
      7. The above feedback can be presented in the liaison report with the school committee. SEPAC is an advisory committee to the School Committee.
8. School Committee members will go offline to discuss how to do this with Dr. Hunter.

v. Recap (Sarah) 2min

b. PTG Meeting
   i. Ideas from the meeting to implement within the SEPAC organization:
      1. SEPAC wants to be included in the principals’ presentations at all back to school nights.
      2. Each school might have a separate SEPAC parent night to meet all the special educators.
      3. CCHS is using a QR code. SEPAC could have a QR code. Thanks, Becky, for looking into this for us.
      4. More social events for SEPAC:
         a. Parents could come and ask questions ahead of board meetings.
         b. Parents can more easily support each other.
         c. Board members can listen to the parents and pick up on trends within the school district.
   ii. Other items discussed:
      1. Goals around wellness, proposals for building the new school.
      2. Vaping education
      3. “Coffees” are held at many schools and not many people come.
      4. Alcott is pairing multiple concord families with MetCo families.
      5. Quiet spaces are utilized at all the CMS socials. They also have games/activities, dancing, sports, food, etc.
      6. Pre K-12 Professional Development is being offered: some paths offered include SPEd and inclusion instruction. Paths C, D, J are the most popular. They include (C) social/emotional support, (D) 9th grade transition and (J) ASD student inclusion.
   iii. Kristen Herbert gave a presentation about Casel institute- She presented the 5 components of social emotional learning and open circle (which is used in the elementary schools, with advisory used at CCHS). All SPEd and general staff are receiving this training. It is reported that the same social/emotional curriculum is being used throughout the district in all sub-separate programs.
   iv. Recap (Sarah) 2min

c. Safety Committee
   i. November 7th is the first meeting. The first responders form has been updated.

ii. Recap (Sarah) 1min

9. Public comments 5 min
   a. Out of District Students whose families want to receive info from specific schools, need to reach out to each school or PTG to ask for inclusion in information distribution.

10. Chairperson reports/updates
    a. Publicity: 10min
i. Update-(To be discussed in the Events section below)
ii. Recap (Sarah) 2min

b. Technology: 10min
i. Update on website and social media
   1. SEPAC might request upgrade to the website provider next year, since we just paid for the service this year. It will cost ~$200+/year.
   2. A video about Basic Rights may go on the website.
   3. “Mandalaeverywear” app allows someone to take a picture of the logo of an organization and make a donation through the app. Something to think about in the future for SEPAC.
ii. QR code- Becky is working on it.
iii. Recap (Sarah) 2min

c. Co-Presidents: 15 min
i. Review of meeting with Ruth Grube- She was off-site for the day. The next meeting is Nov. 21st. The Co-presidents will share important questions before that meeting takes place if another meeting cannot be scheduled.
ii. Review of providing meeting notes to Liaisons prior to release of minutes-
   1. SEPAC could share the meeting notes with the “draft” watermark.
   2. SEPAC can state “this information will be shared with others before the minutes are approved.” This statement will be included at the top of each SEPAC meeting agenda.
iii. Correspondence
   1. Parent shared that CMS student was not receiving OT or PT services as listed in IEP.
   2. Co-presidents will share this with Dr. Grube & inquire if it is a systemic issue.
iv. Recap (Sarah) 2min

d. Membership: (To be provided by co-presidents) 8min
i. Update- On hold for now.
ii. Recap (Sarah) 2min

e. Events: 10 min
i. Update on future events
   2. Nov. 6th 7-9 p.m. in CCHS Learning Commons: Basic Rights: Evaluation and Eligibility: Clare Vann. Co-hosted by AB, Sudbury, Maynard & CC. Can the district invite every family? Yes, SEPAC
co-presidents will ask Dr. Hunter if this can be advertised to all families.

3. Nov. 7th at 10-11:30 a.m.: Presentation with Dr. Hunter and Dr. Grube.
   a. Ripley Conference Room 4
   b. It is a conversation about changes in the district
   c. They are taking questions ahead of time, which will be solicited by Tali and Andrea.
   d. There will be a question box at the entrance.
   e. Board members will be asked to bring food.

4. Thurs. Dec. 5th 7-9 p.m. Elise Wolf, from Aspire at MGH will talk about inclusion, neuro-diversity, strength based approaches and facilitating social/emotional support. (No location yet, but might be learning commons at CCHS)

5. Thurs. Jan. 16th at 9:30 a.m. Myrto Flessas from BSEA will talk about the mediation process.

6. Working with Sally Quinn-Reed, from Center for Parents and Teachers to get Caroline Maguire (Author of “Why Will No One Play with Me?”) They’ll meet with Sally to discuss a January-March date.

7. The SEPAC is still wishing for John Robeson. We’ll need $7700 for this. The PTG at CCHS could help to bring him in.

8. The Events chairs are in talks with ASD Nest in NYC about coming to give a talk in Concord for free.

ii. Recap (Sarah) 2min

11. Revisit any items placed in parking lot during meeting: 5 min
   a. Concord commission on Disability meeting- This committee is doing amazing things.
      i. They want to be on the CMS building committee.
      ii. Jean Goldsberry, director of ARC, will come to our next SEPAC meeting.
      iii. Jean Goldsberry said they have money to appropriate; they get it from illegal parking tickets in handicap spaces.

12. Public comments 1min

13. Close Meeting at 9:04 p.m.

Present:
Shaina Brito co-president shainabrito@gmail.com
Carol Yelle co-president sarahnicol@gmail.com
Sarah Nichol secretary sarahnicol@gmail.com
Tali Ditman-Brunye Events tditman@gmail.com
Becky Robichaud participating by phone, technology
Eva Mostoufi School Committee Representative evamostoufi@yahoo.com
Cynthia Rainey School Committee Representative cynthia@kacher.net
Lizzy Sibley liz_evanoff@yahoo.com